IT-Beratung Andreas Hähnel
Neukircher Str. 3 · 74357 Bönnigheim · Germany
+49 7141 1338333 · mail@it-consulting.com

Cancellation information

For consumers, for contracts concluded outside our business premises (for example at your home) or exclusively by phone or email. Enclosure to the order confirmation. This is an English version of our German cancellation information („Widerrufsbelehrung“).

ORDER / QUOTATION NO.	DATE	CUSTOMER

Right of withdrawal

You have the right to withdraw from this contract within 14 days without giving any reason.

The withdrawal period will expire after 14 days from the day of the conclusion of the contract.

To exercise the right of withdrawal, you must inform us (IT-Beratung Andreas Hähnel, Neukircher Str. 3, 74357 Bönnigheim, Germany, telephone: +49 7141 1338333, email: mail@it-consulting.com) of your decision to withdraw from this contract by an unequivocal statement (e.g. a letter sent by post or email). You may use the attached model withdrawal form, but it is not obligatory.

To meet the withdrawal deadline, it is sufficient for you to send your communication concerning your exercise of the right of withdrawal before the withdrawal period has expired.

Effects of withdrawal

If you withdraw from this contract, we shall reimburse to you all payments received from you, including the costs of delivery (with the exception of the supplementary costs resulting from your choice of a type of delivery other than the least expensive type of standard delivery offered by us), without undue delay and in any event not later than 14 days from the day on which we are informed about your decision to withdraw from this contract. We will carry out such reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of such reimbursement.

If you requested to begin the performance of services during the withdrawal period, you shall pay us an amount which is in proportion to what has been provided until you have communicated us your withdrawal from this contract, in comparison with the full coverage of the contract.

End of cancellation information

Request to start work before the end of the withdrawal period

We only start work before the withdrawal period has expired if you expressly request it. If you wish us to do so, please confirm the following declaration with your signature or by email to mail@it-consulting.com.

> "I expressly request that IT-Beratung Andreas Hähnel begins performing the commissioned services before the end of the withdrawal period. I am aware that, if I withdraw, I must pay a reasonable amount for the services provided up to that point. I am also aware that I lose my right of withdrawal once the services have been fully performed."

Order / quotation no. _____

Place, date _____

Name _____

Signature _____

Model withdrawal form

(complete and return this form only if you wish to withdraw from the contract)

– To IT-Beratung Andreas Hähnel, Neukircher Str. 3, 74357 Bönnigheim, Germany, email: mail@it-consulting.com:

– I/We (*) hereby give notice that I/We (*) withdraw from my/our (*) contract of sale of the following goods (*)/for the provision of the following service (*)

– Ordered on (*)/received on (*)

– Name of consumer(s)

– Address of consumer(s)

– Signature of consumer(s) (only if this form is notified on paper)

– Date

(*) Delete as appropriate.